

BUBBENHALL PARISH COUNCIL

59, Meadow Road, Wolston, CV8 3HL

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TO: All Councillors, Bubbenhall Parish Council

Dear Councillor

You are hereby summoned to attend a meeting of Bubbenhall Parish Council at Bubbenhall Village Hall on **15th December 2025 at 6.30pm**. Please forward any apologies for absence to me or the Chair.

A handwritten signature in black ink, appearing to read "Tracie Ball".

Tracie Ball
Clerk and RFO
8th December 2025

Members of the public and press are welcome to attend.

AGENDA

87. **Apologies:** to receive apologies and approve reasons for absence.
88. **Public participation:** to adjourn to allow public participation for 15 minutes. Residents are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration at the discretion of the Chair. If members of the public wish to raise issues which are not on the agenda, they should notify the Clerk, 5 working days prior to the meeting. Members of the public may not take part in the Parish Council meeting itself.
89. **Declarations of interest**
 - 89.1 To declare any personal interests or prejudicial interests in items on the Agenda and their nature.
 - 89.2 To receive, consider and approve any requests for dispensation relating to Agenda items.
90. **Minutes of previous meeting:** To approve the minutes as circulated.
 - 90.1 11th November 2025
91. **Progress reports/information from working groups and committees**, items of update for Parish Council – to consider/decide matters relating to each as required.
92. **Planning applications and other statutory and non-statutory consultations:**
 - 92.1 To receive information on planning applications and decide any actions as appropriate.
 - 92.1.1 Update on W/25/1451 Three Horseshoes, Spring Hill, Bubbenhall, Erection of 2no. gazebos to front elevation, extension to existing front/side patio and associated balustrade and access ramp (part retrospective)
93. **Finance**
 - 93.1 To approve accounts for payment.
 - 93.2 To confirm payment of Clerk's and Councillors Expenses.
 - 93.3 Finance update for approval, to include bank reconciliation.
 - 93.4 To note payments received.
 - 93.5 To discuss budget proposal for 2026-27
94. **Matters relating to the parish from Councillors and Clerk** – to consider/decide matters relating to each as required.
 - 94.1 Any other matters arising.
95. **Future Agenda Items – Councillors** are asked to use this opportunity to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
96. **Parish Council Communications (information for sharing)** - To receive suggestions for items for the Village website, Parish Council Facebook Page, and Bubbenhall E-news.
97. **Date of Next Meetings** – To confirm Tuesday 27th January 2025 for the next ordinary meeting of the Parish Council at the Village Hall at 7:30pm.

If an interim meeting is required, an agenda will be sent to Councillors and be put on the website and in the Parish noticeboard **three** clear days before the meeting is held.